



MANNING VALLEY HOCKEY ASSOCIATION INC.
MARCH BOARD MEETING – Tuesday 26th May 2020
Venue: **Taree Hockey Centre**
Time: **6.30 pm**

A

Present: John Surtees, Deb Monck, Michelle Collier, Kevin Haigh, Shane Green, Jason Sipek, Lyn Turner, Terry Bourke and Lynn Brettle

Apologies: Nil

Visitors:

Declaration of Conflict of Interest:

1. Minutes: March 2020 Board of Management Meeting/April Special Meeting

Moved: John Surtees

Seconded: Lyn Turner

2. Business Arising from the March and April Special Meeting Minutes

- a. Scoreboard /Concreting Score Board base. Latest from fabricator will get measurements from the new scoreboards/quotes for the concrete base Dan Strybus has been given the specifications and waiting to hear from him. Has said that he will not charge us for labour...
Structural engineer to approve the slabs construction Peter Beeton has given us the name of an engineer. Dan Stylus to talk to Bike club as they have a member who is a structural engineer, Electrician from Aussports score boards has put the underground pipe leading from the pole to where the scoreboard will go.
- b. Rod collier will leave bench top construction until the pandemic is over.
- c. Codes and keys- All have been distributed. Fees have been reduced as far as we can budget,
- d. Revised Fee Structure for 2020 Done and given to clubs
- e. Training Covid 19 protocols – LT to purchase
- f. Loan repayments and Midcoast Council. Have not heard back from council
- g. Harassment emails. Receiving too many emails will matters raised which need to be verified as not been personal opinion but matters raised from their club members. We may have to request minutes from their secretary of their club meeting were the matter was raised. There may be matters that need urgent consideration. How do we differentiate.?

3. April and May 2020 Correspondence

Date	In/Out	Who	Business
20/05/2020	In	LT	Liquor license
20/05/2020	In	Tony Lewis	Fees inquiry
20/05/2020	In	Deb	Copy of email sent to Sharks HC
20/05/2020	In	Deb	Response to Tigers HC email
15/05/2020	In	Elgas	Account Account \$127.05
15/05/2010	In	HNSW	Infor of Training and Covid19
14/05/2020	In	HNSW	invite to host Over 44 Mens Champ 25/27 June 2020
14/05/2020	Out	HNSW	Acceptance of invite to host over 55 champ
14/05/2020	In	Taree Pumps and Irrigation	Invoice \$274.94
13/05/2020	Out	Clubs	Fees structure revised for 2020
11/05/2020	In	Chatham HC	Fees inquiry

25/05/2020	In	LT	<i>Amended Liquor License copy</i>
24/05/2020	In	Deb	<i>Covid 19 plan with HNSW Template</i>
18/05/2020	Out	Sec	<i>Reply to Tigers email</i>
17/05/2020	Out	Clubs	<i>Information For Associations and Clubs on Return To Training</i>
16/05/2020	In	Tigers HC	<i>Question re fees season/Covid 19 policy</i>
4/05/2020	In	HNSW	<i>Fees due \$6,105.00</i>
3/05/2020	In	Tigers HC	<i>Questions see agenda item</i>
2/05/2020	In	Chatham HC	<i>Meeting and Covid 19</i>
1/05/2020	In	HNSW	<i>2020/2021 Fees</i>
30/04/2020	In	Taree Pumps and Irrigation	<i>Invoice \$69.03</i> <i>2020 Community Building Partnership Program applications close a</i> <i>2020</i>

4. Treasurer's Report

Monthly expenses that have to be met regardless if hockey is played \$5,300 – \$6,500

See Attached

5. Director's Reports

Club House Directors Report

Club House Managers Report – May 2020

Pest Control treatment was carried out last week at the Club House – thanks Shane for opening up for them.

Liquor Licence dates have been amended and submitted to Licencing Officer (Linda Hedley) which now go from the 11th July to the 19th December 2020 for Tuesday, Friday's and Saturday's with two Thursday's included just in case double up games are required to fit in for the Shortened 2020 comp and if we decided to run a short summer comp. Copy of dates sent to Jane McNeill and Michelle Collier for Match Committee)

All alarm codes have been updated and access now available to the new members.

I have put forward a suggestion of a Family Night to be held at the Club on the 17th July all being well with Covid19 Restrictions

6. General Business

a.Covid 19 Template –

Deb presented for discussion the Plan B Covid19 Association Check List and Club Check List from HNSW which has requested MVHA to suit its situation and then returned to them for their endorsement . The document with changes is attached This plan is written for Level B where only training will be taking place.

At the moment training is 10 people but that will probably change to 20 or 50 early next week

Our Covid 19 Coordinators will be ;

Deb Monck

Lynne Brettle

Dylan Turner

Hand Sanitisers – LT to purchase standing sanitising units, 6 for dugouts,3 for entry to our fields and three for canteen counters.

Signs;

We will require Covid 19 signs for display;

General entry to hockey centre outlining restrictions and requirements (Maybe council have signs).

Exit and entry points to clubhouse canteen and fields..

“Distancing floor signs”.

Toilet cleaning sign off sheet (see attachment).

Others?

Club Training Plan

A Covid19 Sign in Form will be required for all teams/clubs at training and matches. At training the individual club’s Covid 19 Coordinator will keep blank and completed forms. The form will also be attached to match cards See attachment. Circulate a copy of the form to members via revolutionise.

Clubs will be requested to bring their own sterilising products so that they can sterilise after training.

For Level B training dugouts not to be used

For plan C

Other plans

No Contact by players and officials.

Entry to fields via sidelines and back lines and exit via centre of the field.

Lock up downstairs change rooms.

Line mark on concrete 1.5.m for canteen.

Only efpos

Gloves in canteen. Canteen volunteers and rostered members to sign “Sign in Form”. Duty officer to collect.

b. Community Building Partnership Program Grants Applications due 5th June 2020

Deb will send Lynn a copy of the last grant submission for her to adapt and send off.

c. **New scoreboards** – concern expressed as to the vulnerability of the horn and the aerials. We may need to enclose the scoreboards in protective cages.

d, **Old scoreboards** – look for a new home for them. Maybe a local sporting body?

e. Kevin needs the phone number of the person in charge of the Midcoast Council Recreation Ground Committee.

Meeting Closed:**8.30 pm**